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MINUTES OF THE BOARD OF REGENTSMURRAY STATE COLLEGE

April 20, 1953

The Board of Regents of Murray State College met in the Office of the President in regular quarterly session at 10:00 A. M. on Monday, April 20, 1953, third Monday, with the following members present: Mr. Maxon Price, Mr. Claude Winslow, Mr. Hollis C. Franklin and Mr. O. B. Springer. In the absence of Superintendent of Public Instruction Wendell P. Butler who is Ex-officio Chairman, Vice Chairman O. B. Springer presided.

Agenda for Meeting of the Board of Regents Presented by President R. H. Woods

President R. H. Woods presented to the Board of Regents the agenda for the meeting as follows:

AGENDA FOR THE MEETING OF THE BOARD OF REGENTSOF MURRAY STATE COLLEGE

April 20, 1953

- I. Approval of the Minutes of the Board of Regents for the Meeting Held on January 19, 1953
- II. Report of the Committee on Entrance, Credits, Certification and Graduation
- III. Resignations

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
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Faculty

Owen Hale	Assistant Coach	2-21-53
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Administrative Staff

Muriel Baar	Part-Time Secretary Dept. Education	2-21-53
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Maintenance

J. S. McClure	Janitor Fine Arts Bldg.	4-15-53
Corinne Phillips	Janitress	3-31-53

Cafeteria

Octa Curd	Cook	3-5-53
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Farm

Paul Blalock	Herdsmen	2-9-53
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IV. Leaves of Absence

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
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Faculty

Bobbie Grogan	Asst. Prof. Dept. Agriculture	7-1-53--6-30-54
Lillian Hollowell	Assoc. Prof. Lang & Lit. Dept.	5-31-53--8-1-53
Bill J. Tillman	Asst. Prof. Dept. Soc. Science	9-1-53--5-31-54
William G. Read	Asst. Prof. Physical Sci. Dept.	6-7-53--6-6-54

IV. Leaves of Absence (Con.)

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
<u>Administrative Staff</u>		
Mrs. Lora Ashcraft	Clerk - Registrar's Office	4-1-53
Jean Wiggins	Clerk - College Library	6-1-53--5-31-54

V. Employment

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>
Mrs. Goldia Gurd	Inst. Commerce, Part-Time	\$165.00 mo. 2-9-53
Paul Lyons	Inst. Ind. Arts, " "	160.00 " 1-28-53
Bill J. Tillman	Asst. Prof. Dept. Soc. Sci. (Returning to employment)	358.00 " 6-1-53--6-30-53
Hensley C. Woodbridge	Librarian	350.00 " 4-1-53--6-30-53

Administrative Staff

Mamie Bryan	Secretary, Part-Time	75.00 " 2-23-53
Sarah Knight	House Director and Counselor of Girls	200.00 " 1-28-53
Maxa Read	Clerk, Registrar's Office	175.00 " 4-9-53
Wanda Calhoun	Clerk, Library	200.00 " 9-1-53

Maintenance

Coy L. Hale	Janitor, Science Building	130.00 " 4-1-53
Mrs. Della McCasey	Janitress, Wells Hall	115.00 " 4-21-53
Vernon Roberts	Janitor, Fine Arts Bldg.	130.00 " 4-6-53

Cafeteria

Mrs. Willie B. Hale	Cook	110.00 " 3-19-53
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Farm

J. N. Woodruff	Herdsmen	225.00 " 2-8-53
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- VI. Letter from Southern Association of Colleges and Secondary Schools and Reply
- VII. Letter from President Ralph N. Tirey and President Delyte W. Morris Regarding Their Visit to Murray State College and Additional Appropriation Needs
- VIII. Status of the Proposed Enlargement of the Varsity Gymnasium
- IX. Need for Scholarships and Tentative Plans for Securing Them
- X. ROTC

I shall make a more complete report at the end of the year; but I should like to say that the ROTC program has operated most effectively, and the staff has been cooperative and helpful at all times.

- XI. Budget for the 1953-54 Fiscal Year and Employment of Faculty and Staff
- XII. Workshops in Mental Health and in Techniques in Teaching Conservation for the Summer School

We have planned two workshops for the summer: one in Mental Hygiene or Mental Health, operating from June 8 through June 24, will be Education G235 carrying three hours of credit; the other workshop course will be Education G282, Techniques in Teaching Conservation, which will be operated from June 25 through July 11.

Apparently, there will not be additional expense to the college for these workshops except that we should pay for some meals and possibly some travel for some of our visitors who will be coming to assist with the workshops. We have secured the services of Dr. Carl H. Anderson, from the Bureau of Public Health, Jess Cusick, Jr., and Miss Mildred Kingcade of the Kentucky State Board of Health; and with the workshop in Conservation, we shall have a number of people from the State and Federal Services assisting.

- XIII. Report of the Thomas P. Norris Student Loan Fund
- XIV. Report on Housing
- XV. Report of the Business Manager

Respectfully submitted,

R. H. Woods  
President

RHW:TB

Approval of the Minutes of the Board of Regents for the Meeting Held on January 19, 1953

Motion was made by Mr. Price that the Minutes of the Board of Regents for the meeting held on January 19, 1953 be approved as submitted by mail by the Secretary to the individual members of the Board. This motion was seconded by Mr. Winslow and was unanimously carried.

Report of the Committee on Entrance, Credits, Certification and Graduation Approved

President Woods submitted the report of the Committee on Entrance, Credits, Certification and Graduation and recommended that it be approved as follows:

April 20, 1953

To the Board of Regents  
Murray State College

Gentlemen:

As per the duties assigned to the Committee on Entrance, Credits, Certification and Graduation, we report as follows:

The following were granted on January 24, 1953, the degrees as listed below:

BACHELOR OF SCIENCE IN AGRICULTURE

Henry Buel Edwards  
Elmer G. Goode

Ronald Henry Smith  
Lowell Edwin Wilson

BACHELOR OF MUSIC EDUCATION

Fred Wayne Omer

BACHELOR OF SCIENCE IN HOME ECONOMICS

Evelyn Wyman Fisher  
Marilyn Janet Key

Jo Helen Olive  
Thelma Claire Wade

Barletta Acton Wrather

BACHELOR OF SCIENCE

Byron Presley Boyd, Jr.  
Helen Elizabeth Brandon  
Ronald Wallace Churchill, Jr.  
Farris DuFay Fortner  
Sara Lorelei Lester  
Betty Sue Manning

Ralph Tandy McConnell  
Jesse J. McNutt  
Jewell Ramey Ray  
Betty Ann Robison  
Eugene Taylor  
Willis B. Wofford

Annie Lee Naylor

Fred Ulane Sandefer

A letter from President Ralph N. Tirey and President Delyte W. Morris regarding their visit to Murray State College, representing the American Association of Colleges for Teacher Education, was read to the Board. In this letter, it was pointed out that although the college, in their judgment, is being operated very economically and effeciently, an effort should be made, if possible, to increase the appropriation for General Operation; it was, also, stated that it would be highly desirable to construct one or two additional dormitories and a student center building as soon as possible. The letter in general was complimentary, but some basic needs were pointed out.

President Authorized To Employ the People and To Provide the Food Necessary for College Entertaining

By virtue of the fact that it is necessary for the President and Mrs. Woods to be out continual expense to provide entertainment for various groups on the campus requiring such entertainment, and since such entertainment is a necessary part of the operation of the college, motion was made by Mr. Winslow that the Board herewith authorize the President to utilize college funds in the employment of people and providing food for necessary entertainment up to an amount of \$500.00 per year. This motion was seconded by Mr. Price; and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Mr. Franklin, aye; Mr. Springer, aye.

Status of the Proposed Enlargement of the Varsity Gymnasium

President Woods reported orally his continued efforts to get the enlargement of the Varsity Gymnasium and the present status of such plans; and Mr. G. Tandy Smith, architect, was called before the Board to go into some detail concerning the plans for the project. After consideration of the proposed plans submitted by the architect, a long distance telephone discussion of the project was held with Mr. W. T. Judy, Executive Director of the State Property and Buildings Commission, Frankfort, Kentucky.

4-20-53  
Bond Issue of \$150,000.00 To Aid in Construction of Addition to Carr Health Building Authorized; State Property and Buildings Commission Requested To Authorize Construction of Addition.

RESOLUTION REGARDING THE PROPOSED ADDITION TO THE CARR HEALTH BUILDING  
 ADOPTED BY THE BOARD OF REGENTS OF MURRAY STATE COLLEGE  
 IN REGULAR SESSION, APRIL 20, 1953.

Mr. Franklin moved the adoption of the following resolution:

WHEREAS there is a pressing need for an addition to the Carr Health Building; and

WHEREAS we, the Board of Regents of Murray State College, have gone over the proposed plans with the architect, Mr. G. Tandy Smith; and

WHEREAS the bonding company, namely Stein Bros. & Boyce, through their representatives, Mr. Chester Lucas and Mr. Harold Sullivan, have indicated that Building Revenue Bonds in the amount of \$150,000.00 might be issued to apply to the construction of this addition;

NOW, THEREFORE, BE IT RESOLVED that we respectfully request the State Property and Buildings Commission to authorize the construction of the aforementioned addition, either under a contract or under force account procedure; and be it further understood that with the approval of the Kentucky State Property and Buildings Commission, we, the Board of Regents, will arrange for the necessary details incident to the issuing of the aforementioned bonds. We further urgently request the earliest possible action on this project, and desire to express herein our appreciation for the assistance of the Governor and other members of the State Property and Buildings Commission and the staff of said Commission.

This motion was seconded by Mr. Price; and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Mr. Franklin, aye; Mr. Springer, aye.

Request from the Department of Finance for Revised Budget for 1953-54

At this point, President Woods read to the Board a letter which he had written Mr. Clifford R. Barnes, Commissioner of Finance, Frankfort, Kentucky, Re: his request to submit a revised budget for Murray State College for the 1953-54 fiscal year.

Increase in Cost of Room Rent in Dormitories as Recommended by President and Committee Approved

President Woods called the attention of the Board to the necessity for revising the rates charged students for room rent in the dormitories; and a list of the changes in room rent recommended by the President and the Committee which he had appointed to consider such revisions was read as follows:

Wells Hall			
3 in Room	\$1.25 to \$1.50	per week	
2 in Room	1.50 to 2.00	" "	
Ordway Hall	1.50 to 1.75	" "	
Swann Dormitory	1.25 to 1.50	" "	
Barracks	1.25 to 1.50	" "	

Motion was made by Mr. Franklin that the Board adopt the proposed schedule of increases recommended by the President and the Committee for room rent. This motion was seconded by Mr. Price; and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Mr. Franklin, aye; Mr. Springer, aye.

Budget for 1953-54 and Employment of Faculty and Staff Approved

President Woods submitted to the Board his estimated budget for 1953-54 and his recommendations for the employment of faculty and staff as set up in the Agenda; and recommended that the Board approve these recommendations and the employment of the members of the faculty and staff at the salaries and for the periods of time indicated therein.

Motion was made by Mr. Price that the Board approve the budget and the salaries recommended therein with the understanding that these salaries can be paid only if the full amount of the college's legislative appropriation is available, otherwise salaries will have to be adjusted accordingly. This motion was seconded by Mr. Franklin; and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Mr. Franklin, aye; Mr. Springer, aye. The motion was carried and the budget and the list of faculty and staff employed are as follows:

MURRAY STATE COLLEGE 1953-54 BUDGET

The following budget is submitted for your consideration and approval. This budget proposal is based on the following:

1. That we receive our full Legislative Appropriation of \$579,000.00 for the 1953-54 fiscal year.
2. That we have a full-time enrollment of at least 1200 for the 1953 Fall Semester and the 1954 Spring Semester and that we have 600 students enrolled for the 1954 Summer School.

If we do not receive our full Legislative Appropriation and do not have as many students enrolled as listed above, it will be necessary to reduce the expenditures listed in this budget in order that the expenditures will be within the funds actually received.

ESTIMATED RECEIPTS FROM JULY 1, 1953 - JUNE 30, 1954Tuition Fees:

1. Incidental Fees:	
48 Part-time Veterans Spring Semester 1953 x 7.7 hrs. x \$3.00	\$1,108.80
64 Full-time Veterans Spring Semester 1953 x \$30.00	1,920.00
50 Full-time Veterans Summer 1953 x \$15.00	750.00
50 Veterans Fall 1953 x 11.2 hrs. x \$3.00	1,680.00
1100 Reg. Stu. Fall 1953 x \$30.00	33,000.00
1100 Reg. Stu. Spring 1954 x \$30.00	33,000.00
550 Reg. Stu. Summer 1954 x \$15.00	8,250.00
2. Gen. Lab. Fees:	
112 Veterans Spring 1953 x \$3.00	336.00
50 Veterans Summer 1953 x \$3.00	150.00
50 Veterans Fall 1953 x \$3.00	150.00
1100 Reg. Stu. Fall 1953 x \$3.00	3,300.00
1100 Reg. Stu. Spring 1954 x \$3.00	3,300.00
550 Reg. Stu. Summer 1954 x \$1.50	825.00
3. Non-resident Fees:	
200 Reg. Students x \$20.00 x 2 Sem. 1953-54	8,000.00
100 Reg. Students x \$10.00 Summer 1954	1,000.00
4. Course Fees:	
Agr., Commerce, Home Ec., Ind. Arts and Speech	2,500.00
5. Transcripts	700.00
6. Late Registration Fees	125.00
7. Schedule Changes	400.00
8. Training School Tuition	8,500.00
9. Veterans Tuition:	
112 x \$7.97 x 11.2 hrs. Spring 1953	9,997.00
50 x \$7.97 x 7.7 hrs. Summer 1953	3,069.00
50 x \$7.97 x 11.2 hrs. Fall 1953	4,463.00
10. G. E. D. Tests	100.00
	<u>\$126,623.80</u>

Board:

1. Cafeteria \$200,000.00 Est. Self-supporting Basis	\$ ---
2. Home Management House \$1,500 Est. Self-supporting Basis	---

Room Rent Dormitories and Housing Units:

1. Home Management House \$150.00 Est. Self-supporting Basis	
2. Ordway Hall 140 x \$1.75 x 35 wks. 1953-54	8,575.00
Ordway Hall 60 x \$1.75 x 8 wks. Summers 1953 & 1954	840.00
3. Wells Hall:	
80 x \$2.00 x 35 wks. 1953-54	5,600.00
300 x \$1.50 x 35 wks. 1953-54	15,750.00
140 x \$1.50 x 4 wks. Summers 1953 & 1954	840.00
140 x \$2.00 x 4 wks. Summers 1953 & 1954	1,120.00
	<u>32,725.00</u>

College Housing:

1. White Houses (33 units)	\$7,500.00
2. Apartments (64 units)	7,315.00
3. Barracks (Rate \$1.50 per week)	1,575.00
4. Rental on Bailey Property (12 mo. x \$50.00 mo.)	600.00
	<u>16,990.00</u>

Other Special Services:

1. Chemistry Breakage	\$ 600.00
2. Library Fines	100.00
3. College News Advertising	1,800.00
4. Activity Fees:	
50 Vets. x .50 Summer 1953	25.00
50 Vets. x 1.50 Fall 1953	75.00
112 Vets. x 1.50 Spring 1953	168.00
1100 Reg. Stu. x \$1.50 Fall 1953	1,650.00
1100 Reg. Stu. x \$1.50 Spring 1954	1,650.00
550 Reg. Stu. x \$.50 Summer 1954	275.00
5. Diplomas and Graduation Fees	800.00
6. Industrial Arts Supply Tickets	1,200.00
	<u>8,343.00</u>



Farm Produce Sales .....	\$ 37,900.00
Book Store - Commission on Sales .....	1,500.00
Extension Course Fees .....	3,000.00

Miscellaneous Receipts:

1. Cannery (\$2,500.00 estimate) Self-supporting Basis ... \$	---	---
2. Vocational Education .....	3,000.00	
3. Training School Lunchroom - Reimbursement Basis .....	---	---
4. Veterans Farmer Training Course - Reimbursement Basis .....	---	---
5. Fuel & Utilities:		
Health Building (12 Mo. x \$400.00) .....	4,800.00	
Fine Arts Building (12 mo. x \$200.00) .....	2,400.00	
6. Handling Veterans Books and Supplies .....	600.00	
7. Supplies for Bonded Bldgs. from Central Storeroom ....	4,000.00	
8. Other Income .....	3,500.00	18,300.00

Athletic Student Tickets:

(To be allocated from Incidental Fees)

Athletic Games Receipts:

1. College .....	\$28,000.00	
2. Training School .....	1,000.00	29,000.00

TOTAL REVOLVING FUND INCOME .....	\$274,381.80
State Appropriation - Maintenance & Operation .....	579,000.00
To be brought forward from 1952-53 fiscal year .....	40,000.00

TOTAL ESTIMATED RESOURCES FOR 1953-54 FISCAL YEAR ..... \$893,381.80

ESTIMATED EXPENDITURES FROM JULY 1, 1953 - JUNE 30, 1954

CENTRAL ADMINISTRATION:

	Salaries	Student Wages	Travel	Total
11. Board of Regents .....	\$ ---	\$ ---	\$ 300.00	\$ 300.00
12. President's Office .....	16,400.00	325.00	800.00	17,525.00
13. Business Office .....	20,800.00	---	400.00	21,200.00
14. Registrar's Office .....	16,000.00	---	200.00	16,200.00
15. Dean of Students .....	8,000.00	540.00	300.00	8,840.00
16. Public Relations .....	23,600.00	832.00	3,600.00	28,032.00
	\$84,800.00	\$1,697.00	\$5,600.00	\$92,097.00

18. Undistributed Expense:

Student Wages (Telephone Operators) .....	\$ 900.00
Postage, Freight and Express .....	3,500.00
Telephone and Telegraph Services .....	6,600.00
Printing and Advertising .....	8,500.00
Repairs to Office Machines and Equipment .....	500.00
Office Supplies and Materials .....	3,000.00
Premium on Fidelity Bonds and Burglary Insurance .....	350.00
Other Expenses .....	400.00
Association Membership Dues .....	1,100.00
Refunded Fees .....	2,000.00
	\$26,850.00

	Student Salaries	Student Wages	Travel	Office Supplies	Materials	Repairs to Equipment	Total
1. Dean of Faculty \$ 8,740.00.	\$ ---	\$ 400.00	\$ ---	\$ ---	\$ ---	\$ ---	\$ 9,140.00
2. Agriculture ... 20,940.00	704.00	400.00	100.00	200.00	100.00	100.00	22,444.00
3. Biological Sci. 16,950.00	1,056.00	200.00	---	2,000.00	200.00	---	20,406.00
4. Commerce ..... 21,650.00	420.00	250.00	200.00	150.00	740.00	---	23,410.00

Instruction Expenses (Con.)

	Salaries	Student Wages	Travel	Office Supplies	Supplies & Materials	Repairs to Equipment	Total
5. Education ....	\$25,267.37	\$ 300.00	\$ 500.00	\$ 100.00	\$ 150.00	\$ 50.00	\$ 26,367.37
6. Fine Arts ....	52,985.00	4,000.00	700.00	—	1,546.00	600.00	59,831.00
7. Health & P. E.	31,759.00	900.00	200.00	100.00	2,400.00	100.00	35,459.00
8. Home Economics	17,325.00	600.00	250.00	50.00	950.00	50.00	19,225.00
9. Industrial Arts	13,533.37	1,056.00	250.00	50.00	1,950.00	200.00	17,039.37
10. Languages & Lit.	43,300.00	1,100.00	900.00	100.00	600.00	100.00	46,100.00
11. Library Science	4,260.00	—	120.00	—	650.00	—	5,030.00
12. Mathematics ...	11,865.00	—	—	—	—	25.00	11,890.00
13. Physical Sci.	27,400.00	3,840.00	350.00	100.00	2,000.00*	300.00	33,990.00
14. Social Science	19,486.66	—	100.00	—	75.00	50.00	19,711.66
15. Exten. (Grade P.)	1,500.00	—	—	—	—	—	1,500.00
16. Training School	65,785.00	—	1,000.00**	300.00	1,475.00	200.00	68,760.00
20. Nursing Education	4,920.00	211.20	300.00	50.00	425.00	—	5,906.20
21. R. O. T. C.	360.00	250.00	—	—	100.00	—	710.00
Night & Sat. Cl.	3,500.00	—	—	—	—	—	3,500.00
	\$391,526.40	14,437.20	5,920.00	1,150.00	14,671.00	2,715.00	\$430,419.60

17. Public Exercises:

Chapel Programs .....	\$ 400.00	
Commencements .....	500.00	
Advisory Conferences .....	500.00	\$ 1,400.00

31. College Library:

Salaries .....	\$14,200.00	
Student Wages .....	3,200.00	
Travel .....	200.00	
Printing & Binding .....	1,500.00	
Repairs to Equipment .....	100.00	
Office Supplies .....	1,000.00	
Books and Periodicals .....	9,500.00	29,700.00

TOTAL COST OF INSTRUCTION ..... \$461,519.60

\* Includes \$600.00 for laboratory breakage fees.

\*\* Includes \$150.00 for Vocational Agr. Travel.

34. Operation and Maintenance of Physical Plant:

Salaries and Wages .....	\$ 66,900.00	
Student Wages (1 Adm. Bldg.; 1 Lib. Bldg.) .....	720.00	
Labor for Painting and Repairing Bldgs. & Equipment	6,500.00	
Freight and Express .....	300.00	
Travel .....	100.00	
Electricity, Water and Sewerage .....	15,000.00	
Repairs to Motor Vehicles and Equipment .....	1,000.00	
Repairs to Buildings .....	1,500.00	
Laundry and Dry Cleaning .....	250.00	
Office Supplies .....	100.00	
Motor Fuels and Lubricants .....	1,500.00	
Heating Fuels .....	33,000.00	
Janitorial Supplies .....	4,800.00	
Repair Parts for Motor Equipment .....	2,000.00	
Repair Parts for Equipment .....	2,500.00	
Building Materials .....	6,000.00	
Household Supplies .....	600.00	
Tools .....	2,500.00	
Agricultural and Botanical Supplies .....	1,000.00	
Other Supplies and Materials .....	400.00	
State Insurance on Buildings .....	10,000.00	
Other Insurance on Buildings (Boiler Insurance) .....	825.00	
State Insurance on Vehicles .....	100.00	
Other Insurance on Vehicles .....	600.00	\$158,195.00

35. Rental on Bonded Buildings:

Health Building (\$600.00 x 12 mo.) .....	\$ 7,200.00	
Fine Arts Building (\$200.00 x 12 mo.) .....	2,400.00	
Swann Dormitory and Shop (\$400.00 x 12 mo.) .....	<u>4,800.00</u>	\$ 14,400.00

40. Auxiliary Agencies:1. College News:

Student Wages .....	\$ 1,150.00	
Postage .....	100.00	
Travel .....	165.00	
Printing, Cuts and Mats .....	<u>4,950.00</u>	
Repairs to Equipment .....	30.00	
Office Supplies .....	100.00	
Other Expenses (Press Memberships, etc.) .....	<u>25.00</u>	\$ 6,520.00

2. Post Office:

Salary (Supplementing Post Master's Salary received from Post Office Department) .....	\$ 760.00	
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3. Social Committee:

Food and Supplies for Teas and Receptions .....	\$ 300.00	
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4. The Shield (College Yearbook):

Salaries for Editor and Business Manager (\$20.00 per mo. each) .....	\$ 360.00	
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Athletics:1. Football:

Student Wages .....	\$ 252.00	
Scholarships (35 x \$9.20 x 35 weeks) .....	<u>11,270.00</u>	
On-campus Expenses (Meals for early practice, banquets, visiting athletes and after-game meals) ..	2,008.00	
Repairs to Uniforms and Equipment .....	400.00	
Travel Expense (Transportation, meals and lodging) ..	3,358.20	
Contracts and Officials for Home Games .....	3,500.00	
Laundry and Dry Cleaning .....	400.00	
Uniforms, Equipment and Supplies .....	3,818.00	
Accident Insurance on Players .....	1,427.00	
Federal Tax on Admissions .....	<u>1,000.00</u>	\$ 27,633.20

2. Basketball:

Student Wages .....	\$ 114.00	
Scholarships (15 x \$9.20 x 35 weeks) .....	<u>4,830.00</u>	
On-campus Expenses (Banquet, visiting athletes and after-game meals) .....	934.00	
Repairs to Uniforms and Equipment .....	20.00	
Travel Expense (Transportation, Meals & Lodging) ..	11,073.60	
Contracts and Officials for Home Games .....	6,360.00	
Laundry and Dry Cleaning .....	375.00	
Uniforms, Equipment and Supplies .....	1,297.00	
Accident Insurance on Players .....	250.00	
Federal Tax on Admissions .....	<u>1,000.00</u>	\$ 26,283.60

3. Baseball:

Student Wages (Manager) .....	\$ 72.00	
Travel Expense (Transportation, Meals and Lodging) ..	1,100.00	
Contracts and Officials for Home Games .....	168.00	
Laundry and Dry Cleaning .....	100.00	
Uniforms, Equipment and Supplies .....	675.00	
Accident Insurance on Players .....	<u>100.00</u>	\$ 2,215.00

4. Track:

Travel Expense .....	\$ 800.00	
On-campus Expenses .....	90.00	
Uniforms, Equipment and Supplies .....	535.00	
Accident Insurance on Candidates .....	<u>75.00</u>	\$ 1,500.00

5. Training School Athletics

Training School Athletic Expense, including transportation, equipment, supplies, officials and all other items of expense .....	\$1,000.00	\$ 1,000.00
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Residence Halls:

1. Home Management House - Self-supporting basis.  
(Estimated Operating Cost \$1,500.00. This amount is not included in receipts nor expenditures.)

2. Wells Hall:

Salaries and Wages .....	\$8,380.00	
Student Wages .....	2,400.00	
Travel .....	100.00	
Printing Handbook .....	200.00	
Laundry and Dry Cleaning .....	120.00	
Repairs to Equipment .....	600.00	
Office Supplies .....	50.00	
Supplies and Materials (from Maintenance Department) ..	1,800.00	
Household Supplies .....	300.00	
Other Supplies and Materials .....	200.00	
New Furniture and Fixtures .....	<u>1,000.00</u>	\$ 15,150.00

3. Ordway Hall:

Salaries and Wages .....	\$2,320.00	
Student Wages (2 Students for Lobby Duty) .....	600.00	
Repairs to Furniture and Equipment .....	600.00	
Supplies and Materials (from Maintenance Department) ..	1,800.00	
New Furniture and Fixtures .....	<u>1,000.00</u>	\$ 6,320.00

4. White Houses (33 Units):

Maintenance and Repair to Buildings .....	\$1,000.00	
Garbage Disposal Service .....	<u>170.00</u>	\$ 1,170.00

5. Apartment Buildings (64 Units):

Maintenance and Repair to Buildings .....	\$1,200.00	
Garbage Disposal Service .....	<u>190.00</u>	\$ 1,390.00

6. Barracks:

Heating Fuel .....	\$ 800.00	
Maintenance and Repair to Buildings .....	<u>500.00</u>	\$ 1,300.00

Cafeteria:

The Cafeteria is operated on a self-supporting basis. The receipts have not been included in the receipts estimate. It is estimated that the Cafeteria will produce revenue of Approximately \$200,000.00 for the fiscal year. Salaries, food, materials and supplies, and other operating expenses will be paid from the Cafeteria income. This operation will be self-supporting and any profit will be used to purchase new equipment or will go into the College Revolving Fund.

Training School Lunch Room (Reimbursement Basis)

The expenses for operating this lunch room are reimbursed by the State Department of Education, Vocational Division, Lunch Room Program.

36.	<u>CAPITAL OUTLAY:</u>		
	<u>Commerce Department:</u>		
	1 Electric Typewriter .....	\$250.00	
	1 Electric Adding Machine .....	250.00	\$ 500.00
	<u>Industrial Arts:</u>		
	1 Wood Turning Lathe .....	\$250.00	\$ 250.00
	Land Purchase on Amortization Plan (Golf Club Property)	184.50	\$ 184.50
			\$ 934.50

75.	<u>Farm:</u>		
	Salaries and Wages .....	\$13,140.00	
	Veterinary and Testing Service (Professional and Consulting) .....	600.00	
	Travel .....	150.00	
	Utilities, Electricity .....	350.00	
	Processing Milk .....	1,300.00	
	Dairy Products .....	150.00	
	Feeds and Forage .....	9,500.00	
	Motor Fuels and Lubricants .....	900.00	
	Heating Fuels .....	450.00	
	Veterinary Medical Supplies .....	300.00	
	Repair Parts for Vehicles .....	380.00	
	Repair Parts for Equipment .....	600.00	
	Building Materials .....	1,000.00	
	Commercial Supplies .....	500.00	
	Tools .....	200.00	
	Agricultural Supplies .....	600.00	
	Seed and Fertilizer .....	2,000.00	
	Other Supplies and Materials .....	100.00	
	State Insurance on Buildings .....	800.00	
	State Insurance on Vehicles .....	50.00	
	Other Insurance on Vehicles .....	50.00	
	Other Insurance .....	150.00	
	Other Expenses .....	1,000.00	
	Livestock .....	600.00	
	Machinery and Implements .....	600.00	
	Buildings and Fixed Equipment .....	500.00	\$ 35,970.00

76. Cannery: (Reimbursement and Self-supporting Basis)  
(Estimated Operating Expense \$2,500.00)

90. Veterans Farmer Training Program: (Reimbursement Basis)  
(Estimated Operating Expense \$10,270.00)

Social Security (Employer's Estimated Share) .....	\$ 3,800.00
TOTAL ESTIMATED EXPENDITURES AS LISTED ABOVE .....	\$885,667.90
CONTINGENT FUND .....	7,713.90
TOTAL .....	\$893,381.80

EMPLOYMENT OF FACULTY AND ADMINISTRATIVE STAFF

CENTRAL ADMINISTRATION

Assignment		Recommended Salary 1953-54	Total
<u>President's Office</u>			
Ralph H. Woods	President	\$9,000.00	
Tennie Breckenridge	Secretary	3,200.00	
	Secretary	3,000.00	
J. W. Carr	President Emeritus	1,200.00	\$16,400.00

## CENTRAL ADMINISTRATION (CON.)

Assignment		Recommended Salary 1953-54	Total
<u>Business Office</u>			
P. W. Ordway	Business Manager	\$5,900.00	
Fay W. Sledd	Asst. to Bus. Mgr.	3,520.00	
James Rogers	Accountant	3,700.00	
Lucille Thurman	Cashier	2,680.00	
Joy Johnson	Clerk	2,300.00	
Ann C. Page	Clerk	2,300.00	
Registration Assistants		<u>400.00</u>	\$20,800.00
<u>Registrar's Office</u>			
Cleo Gillis Hester	Registrar	4,700.00	
Catherine Purdom	Asst. Registrar	3,400.00	
Mrs. Lora Ashcraft	Clerk	2,300.00	
Pauline Johnson	Clerk	2,300.00	
Wanda Farmer	Clerk	2,300.00	
Registration Assistants		<u>1,000.00</u>	16,000.00
<u>Dean of Students</u>			
J. Matt Sparkman	Dean	5,500.00	
Rubye K. Pool	Secretary	<u>2,500.00</u>	8,000.00
<u>Public Relations</u>			
M. O. Wrather	Director	5,900.00	
Martha L. Guier	Secretary	3,200.00	
Virginia S. Russell	Secretary	2,400.00	
Erl Sensing	Publicity	3,800.00	
Eltis Henson	Field Service	4,940.00	
Sally L. Alexander	Clerk	1,680.00	
Dorothy Holland	Clerk	<u>1,800.00</u>	23,720.00
<u>INSTRUCTION</u>			
<u>Dean of Faculty</u>			
William G. Nash	Dean	6,400.00	
Sarah H. Panzera	Secretary	<u>2,400.00</u>	8,800.00
<u>Agriculture</u>			
A. Carman	Professor	5,900.00	
E. B. Howton	Assoc. Professor	5,000.00	

<u>INSTRUCTION (CON.)</u>		Recommended Salary 1953-54	Total
Assignment			
<u>Agriculture (Con.)</u>			
Arlie Scott	Asst. Professor	\$4,400.00	
Robert L. Hendon	Asst. Professor	4,600.00	
Mrs. R. C. Harp	Secretary 1/2 time	<u>1,080.00</u>	\$20,980.00
<u>Biological Sciences</u>			
A. M. Wolfson	Professor	5,900.00	
Liza Spann	Professor	4,900.00	
Grace Wyatt	Asst. Professor	4,300.00	
C. Wesley Kemper	Instructor 1/2 time	<u>1,850.00</u>	\$16,950.00
<u>Commerce</u>			
Thomas B. Hogancamp	Assoc. Professor	5,100.00	
F. M. Gingles	Assoc. Professor	4,520.00	
Vernon Anderson	Assoc. Professor	4,500.00	
Verda Head	Asst. Professor	4,200.00	
	Instructor (9 mo.)	3,330.00	\$21,650.00
<u>Education</u>			
Harry M. Sparks	Professor	5,600.00	
R. B. Parsons	Professor	5,200.00	
T. C. Vanable	Assoc. Professor	4,900.00	
Rubie E. Smith	Assoc. Professor	4,440.00	
Nellie May Wyman	Asst. Professor (1 mo.)	325.00	
	Asst. Professor (10 mo.)	4,000.00	
Lottie Suiter	Extra-Summer School	114.00	
	Summer School	300.00	
	Secretary (Part-time)	<u>825.00</u>	\$25,734.00
<u>Fine Arts</u>			
Price Doyle	Professor (Part-time)	3,600.00	
Robert K. Baar	Asst. Professor	4,060.00	
Clara M. Eagle	Assoc. Professor	4,580.00	
William J. Robertson	Asst. Professor	4,160.00	
Neale B. Mason	Asst. Professor	4,160.00	
Richard Farrell	Assoc. Professor	4,660.00	
David J. Gowans	Asst. Professor	4,280.00	
Don Finegan	Asst. Professor	4,200.00	
R. W. Terhune	Asst. Professor	4,100.00	
Roman Prydatkevych	Asst. Professor	4,300.00	

INSTRUCTION (CON.)

	Assignment	Recommended Salary 1953-54	Total
<u>Fine Arts (Con.)</u>			
L. R. Putnam	Asst. Professor	\$4,300.00	
John C. Winter	Asst. Professor	4,200.00	
Edward Hewett	Instructor (Part-time) (9 mo.)	2,025.00	
	Part-time Student	180.00	
	Part-time Student	<u>180.00</u>	\$52,985.00
<u>Health and Physical Education</u>			
Roy Stewart	Professor	5,500.00	
Carlisle Cutchin	Asst. Professor	4,200.00	
Fred Faurot	Asst. Professor	4,752.00	
Harlan Hodges	Asst. Professor	4,752.00	
Carrie A. White	Asst. Professor	3,800.00	
Rex Alexander	Asst. Professor	2,235.00	
	Total Salary \$3,900.00 Budgeted to Math. Dept. <u>\$1,665.00</u>		
Susie Faurot	Asst. Professor (Part-time 9 mo.)	1,500.00	
	Asst. Football Coach	600.00	
	Secretary (Part-time)	900.00	
C. C. Lowry	Physician (11 mo.)	2,000.00	
Patricia Morrow	Nurse	<u>1,620.00</u>	\$31,859.00
<u>Home Economics</u>			
Ruby Simpson	Professor	5,300.00	
Mary Crenshaw	Assoc. Professor (11 mo.)	4,125.00	
Frances Brown	Asst. Professor	3,800.00	
Helen Parrott	Asst. Professor	<u>4,100.00</u>	\$17,325.00
<u>Industrial Arts</u>			
H. L. Oakley	Professor (11 mo.)	5,133.37	
George T. Lilly	Assoc. Professor	4,800.00	
W. J. McCarthy	Instructor (9 mo.)	<u>3,600.00</u>	\$13,533.37
<u>Languages and Literature</u>			
Herbert Halpert	Professor	5,700.00	
F. D. Mellen	Professor (1 mo.)	400.00	
David Stevenson	Asst. Professor (10 mo.)	3,600.00	
J. Albert Tracy	Assoc. Professor	4,600.00	



<u>INSTRUCTION (CON.)</u>		Recommended Salary 1953-54	Total
Assignment			
<u>Languages and Literature (Con.)</u>			
Lillian Hollowell	Assoc. Professor	\$4,300.00	
Edwin Larson	Assoc. Professor	4,800.00	
Georgiana Babb	Assoc. Prof. (9 mo.)	3,645.00	
Beatrice Frye	Asst. Professor	4,300.00	
E. G. Schmidt	Asst. Professor	4,400.00	
Onnie Skinner	Asst. Professor	4,100.00	
Annie Smith	Asst. Prof. (9 mo.)	<u>3,500.00</u>	\$13,345.00
<u>Mathematics</u>			
M. G. Carman	Professor	5,900.00	
Evelyn Linn	Asst. Professor	4,300.00	
Rex Alexander	Asst. Professor (Part-time)	<u>1,665.00</u>	\$11,865.00
<u>Physical Sciences</u>			
W. E. Blackburn	Professor	5,900.00	
Roberta Whitnah	Assoc. Professor	4,400.00	
R. A. Johnston	Asst. Professor	4,200.00	
Pete Panzera	Assoc. Professor (10½ mo.)	4,200.00	
A. G. Canon	Asst. Prof.	4,100.00	
W. G. Read	Asst. Professor (10 mo.)	3,900.00	
	Asst. Prof. (2 mo.)	<u>700.00</u>	\$27,400.00
<u>Social Science</u>			
C. S. Lowry	Professor	5,900.00	
P. Rex Syndergaard	Assoc. Professor	4,920.00	
W. D. Aeschbacher	Assoc. Professor	4,800.00	
B. J. Tillman	Asst. Prof. (2 mo.)	716.66	
Auburn Wells	Asst. Prof. (9 mo.)	<u>3,150.00</u>	\$19,486.66
<u>Training School</u>			
Esco Gunter	Assoc. Professor	4,700.00	
	Secretary	1,800.00	
Ola B. Brock	Instructor	3,400.00	
Margaret Campbell	Asst. Professor	3,560.00	
Josiah Darnall	Asst. Professor	4,400.00	
Attie Faughn	Instructor	3,400.00	

INSTRUCTION (CON.)Recommended  
Salary  
1953-54

Total

	Assignment		
<u>Training School (Con.)</u>			
R. E. Goodgion	Asst. Professor	\$3,560.00	
Charles L. Eldridge	Asst. Professor	4,000.00	
Eugene Smith	Asst. Professor	4,000.00	
Inez Haile	Asst. Professor	3,780.00	
Lillian J. Lowry	Instructor (9 mo.)	2,700.00	
Mavis McCamish	Instructor (9 mo.)	2,655.00	
Annie Ray	Asst. Professor	3,480.00	
Olleen Williams	Instructor (9 mo.)	2,890.00	
Lottie Suiter	Instructor	3,400.00	
Mattie S. Trousdale	Instructor	3,400.00	
	Instructor	3,400.00	
	Instructor (9 mo.)	2,250.00	
O. J. Cullivan	Asst. Professor	3,150.00	
Mayme Whitnell	Librarian	<u>2,160.00</u>	\$66.085.00
<u>Library Science</u>			
Rezina Senter	Asst. Professor	4,260.00	\$ 4,260.00
<u>Nursing Education</u>			
Mary Alice Harris	Director	4,920.00	\$4,920.00
<u>R. O. T. C. Dept.</u>			
	Supply Clerk	360.00	\$ 360.00
<u>College Library</u>			
Hensley Woodbridge	Librarian	4,400.00	
Anne H. Cohron	Asst. Librarian	3,600.00	
Mary Ekris	Asst. Librarian	3,300.00	
La Jean Wiggins	Clerk	<u>2,900.00</u>	\$14,200.00
<u>Buildings and Grounds Department</u>			
I. H. Key	Superintendent	4,300.00	
	Secretary	1,560.00	
B. J. Hoffman	Engineer	3,120.00	
Ed Adams	Storekeeper	1,620.00	
Zelma Rumfelt	Steam Fitter	2,820.00	
John Waters	Electrician	2,900.00	

INSTRUCTION (CON.)

		Recommended Salary 1953-54	Total
Assignment			
<u>Buildings and Grounds Department (Con.)</u>			
T. C. Miller	Plumber's Helpër	\$2,100.00	
C. W. Kemper	Grounds and Housing (See Biol. Dept.)	1,500.00	
James Stone	Carpenter	2,700.00	
J. W. Strader	Carpenter	2,400.00	
Pat McCasey	Carpenter and Painter	2,100.00	
Clarence Morgan	Painter	2,100.00	
Marvin Houston	Painter	2,100.00	
C. E. Purdom	Watchman	1,620.00	
F. M. Perdue	Watchman	1,620.00	
Ed Ellis	Grounds Caretaker	1,680.00	
Bryan P. Nanney	Grounds Caretaker	1,620.00	
M. O. Clark	Truck and Bus Driver	1,620.00	
Shellie Garner	Truck and Bus Driver	1,620.00	
Charles Robertson	Janitor, Auditorium and Wilson Hall	1,740.00	
Richard McNutt	Janitor, Wilson Hall	1,740.00	
Carl Hendrick	Janitor, Adm. Bldg.	1,920.00	
* O. R. Jeffrey	Janitor and Mm. Oper.	2,160.00	
Acre Miller	Janitor, Science Bldg.	1,740.00	
Coy L. Hale	Janitor, Science Bldg.	1,620.00	
Richard Self	Janitor, Indus. Arts	1,620.00	
Lloyd Henry	Janitor, Vets. Housing	1,620.00	
Will Rose	Janitor, Train. School	1,680.00	
Herbert Farmer	Janitor, Library Bldg.	1,680.00	
Marshall Fuqua	Fireman	1,920.00	
Louie Dunn	Fireman	1,920.00	
Robert Hoke	Fireman	1,920.00	
Glockous Stone	Fireman	1,920.00	
	Grounds, Summer 1953-54	<u>600.00</u>	\$66,900.00

\* 1/3 to be charged to Buildings & Grounds  
 2/3 to be charged to Duplicating Machines

Post Office

Glin Jeffrey	Postmaster	<u>760.00</u>	\$ 760.00
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		Recommended Salary 1953-54	Total
<u>Buildings and Grounds Department (Con.)</u>			
<u>Wells Hall</u>			
Sarah Knight	House Director	\$2,460.00	
Mary W. Brown	Asst. House Director	1,740.00	
	Janitress	1,500.00	
	Janitor	1,980.00	
Vacation Cleaning		<u>700.00</u>	\$ 8,380.00
<u>Ordway Hall</u>			
James R. Harding	Janitor	1,620.00	
1 Student Janitor		400.00	
Vacation Cleaning		<u>300.00</u>	\$ 2,320.00
<u>Farm</u>			
Oren Hull	Farm Manager	3,200.00	
John N. Woodruff	Herdsman	3,000.00	
Henry Anderson	Laborer	1,560.00	
Sam Outland	Laborer	1,680.00	
Additional labor for milking and harvesting		<u>3,700.00</u>	\$13,140.00
<u>Veterans Institutional On-Farm Training</u>			
W. H. Brooks	Asst. Professor	3,600.00	
James W. Erwin	Asst. Professor	3,600.00	

(Murray State College will be reimbursed through the State Department of Vocational Education for the expense of this training program.)

		Recommended Salary 1953-54	Total
<u>BONDED BUILDINGS ACCOUNTS</u>			
<u>Fine Arts Building</u>			
Connie Mills	Janitor	\$1,980.00	
Vernon Roberts	Janitor	<u>1,620.00</u>	\$ 3,600.00
<u>Health Building</u>			
D. M. Thomas	Janitor	1,980.00	
Alford Hughes	Janitor	1,620.00	
A. G. Murray	Janitor	1,620.00	
Jesse O. Warren	Janitor and Equip. Cust.	1,800.00	
Mrs. Carlisle Cutchin	Custodian Girls' Locker (11 mo.)	<u>935.00</u>	\$ 7,955.00
<u>Swann Dormitory</u>			
Tom Waldrop	Janitor	1,620.00	\$ 1,620.00

		Recommended	
		Salary	
Assignment		1953-54	Total
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<u>Cafeteria</u>			
Lydia Weihing	Dietitian	\$4,200.00	
Louise Jellison	Asst. Dietitian	2,310.00	
Barbara Jeffrey	Clerk	1,680.00	
Cary J. Rose	Storekeeper and Receiver	2,220.00	\$10,410.00

It is recommended that the salaries for other cafeteria employees be definitely set after the financial report for the cafeteria is completed for the fiscal year.

Letter from the Southern Association of Colleges and Secondary Schools and Reply from the President

The President called the attention of the Board to a letter received from the Southern Association of Colleges and Secondary Schools regarding the salaries of Assistant Professors and the statement on academic freedom as reported by Murray State College in the Annual Report; and he, also, called attention to his reply to the Secretary of the Association.

Workshops in Mental Health and in Techniques in Teaching Conservation Approved

Motion was made by Mr. Franklin that the President's report on the Workshops in Mental Health and in the Techniques in Teaching Conservation be approved. This motion was seconded by Mr. Price and was unanimously carried.

Need for Scholarships and Tentative Plans for Securing Them

President Woods called to the attention of the Board the need for scholarships for worthy students, and explained the proposed plan for securing such aid for students.

Motion was made by Mr. Winslow that the Board authorize the President to proceed to secure as many scholarships as he can. This motion was seconded by Mr. Price and was carried unanimously.

Deposits on ROTC Uniforms

Mr. P. W. Ordway, Business Manager, was asked to report to the Board of Regents on the policy of requiring a deposit on the ROTC uniforms; and he stated that, after checking with other schools in this area conducting ROTC programs, it was his recommendation that the college require a \$15.00 deposit for ROTC uniforms and, also, that a course fee of \$1.50 be required of each student enrolling for ROTC. Dr. Woods suggested that the deposit on ROTC uniforms might be started at \$10.00 for next year; then, if it is found necessary, it could be raised.

Motion was made by Mr. Winslow that the Board authorize the establishment of a \$1.00 course fee and a \$10.00 deposit for uniforms for enrollees in Military Science, with the understanding that the deposit on uniforms will be refunded at the end of the school year, upon the request of the student, provided all items of equipment are returned. This motion was seconded by Mr. Franklin; and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Mr. Franklin, aye; Mr. Springer, aye.

Report of the Thomas P. Norris Student Loan Fund

President Woods called the attention of the Board to the Report of the Thomas P. Norris Student Loan Fund as submitted by Mr. J. Matt Sparkman, Custodian.

Motion was made by Mr. Winslow that the Report of the Thomas P. Norris Student Loan Fund be approved as submitted. This motion was seconded by Mr. Franklin, and was carried unanimously.

### Report on Housing

The Report on Housing, as submitted by the Dean of Students, J. Matt Sparkman, was brought to the attention of the Board by the President.

Motion was made by Mr. Winslow that the Report on Housing be approved as submitted. This motion was seconded by Mr. Franklin and was unanimously carried.

### Report of the Business Manager

Next, Mr. P. W. Ordway presented to the Board his Report as Business Manager and discussed some of the items somewhat in detail.

### Contract with Murray College School Company and Contracts for the Rental of Fine Arts Building Basement and for Rental of Warren S. Swann Memorial Dormitory Basement Authorized Renewed as Listed in Item IX of Report to the Board

Motion was made by Mr. Winslow that the renewal contracts as listed in Item IX of the Report to the Board be approved and the President be authorized to sign them as follows:

Murray College School Company - rental of Golf Club Property for farming and other purposes, renewed for one year, from July 1, 1953 to June 30, 1954, amount \$184.50

Rental Contract for Fine Arts Building - rental of the basement of the Fine Arts Building to be used for a recreational center for one year, from July 1, 1953 to June 30, 1954, rate \$200.00 per month

Rental Contract for Warren S. Swann Memorial Dormitory - rental of the basement of Warren S. Swann Memorial Dormitory and the Machine Shop Building, the latter to be used for instruction in Agriculture Shop courses and the Veterans Farmer Training Program, the former for ceramics instruction, storage and any other required use, rate \$400.00 per mo.

This motion was seconded by Mr. Price; and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Mr. Franklin, aye; Mr. Springer, aye.

### New Regulations for Travel, Parking, Etc.

Mr. Ordway called attention to the fact that the Department of Finance had issued Circular No. 2 which authorizes payment from official funds for parking, tips, etc. This Circular was filed.

### Baptist Picnic Grounds

It was called to the attention of the Board that the plot of ground known as the Baptist Picnic Grounds, which adjoins the stadium site, 5.6 acres, can be purchased for \$5,500.00, and is needed by the college for parking lot.

Motion was made by Mr. Franklin that the President be authorized to investigate the legality of purchasing the Baptist Picnic Grounds, a plot of 5.6 acres adjoining the college property where the stadium is located which may be bought for \$5,500.00 and is needed by the college. This motion was seconded by Mr. Price; and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Mr. Franklin, aye; Mr. Springer, aye.

### Report of the Business Manager Accepted

Motion was made by Mr. Winslow that the Report of the Business Manager be accepted. This motion was seconded by Mr. Price and was carried unanimously.

### Purchase of a Multilith To Be Investigated

It was called to the attention of the Board that the State Property and Buildings Commission has a used Multilith, Model 1250, which may be purchased for \$136.84 and that a new Model 1250 Multilith Machine would cost \$3,186.70; and it was indicated, further, that the purchase of a Multilith Machine and its standard equipment would be very valuable aid to the college in printing programs and many other types of work that we are not able to do, now, on the campus.

Motion was made by Mr. Winslow that the President look into the desirability of purchasing the Model 1250 used Multilith from the State Property and Buildings Commission; and if that purchase cannot be made, that one be requisitioned from the Multilith Corporation. This motion was seconded by Mr. Price; and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Mr. Franklin, aye; Mr. Springer, aye.

Board Recessed until 3:30 P. M. Monday, May 25

Motion was made by Mr. Franklin that the Board meeting be recessed until Commencement Day and that it reconvene at 3:30 P. M. on Monday, May 25, 1953, and participate in the Commencement Exercises. This motion was seconded by Mr. Price and was carried unanimously.

Lennie Breckewidge

Secretary

O. B. Springer

Chairman